

**LUYSA Coaches**, please be advised that each year it is mandatory by BC Soccer to have the Risk Management Form submitted by all our coaching staff. This must be submitted even for our returning coaches. Please fill out and give to your division coordinator as soon as possible.

**BRITISH COLUMBIA SOCCER ASSOCIATION  
RISK MANAGEMENT POLICY  
(As of March 9, 2000)**

**VOLUNTEER DISCLOSURE STATEMENT:**

The **BCSA** thanks you for volunteering your time to assist the Youth of BC in learning and playing the game of soccer. Due to the alarming number of incidents involving adults and youth under their direct supervision, the Board of Directors have devised a procedure under the Risk Management Policy whereby all volunteers are required to complete the VOLUNTEER DISCLOSURE STATEMENT. The intent of this procedure is to ensure the protection of our volunteers and our youth. Please be assured that maximum confidentiality will be maintained. Your cooperation is greatly appreciated.

**APPLICATION:**

I, the undersigned, understand that my volunteer position with the BCSA is contingent upon a review and approval of this truthfully completed and signed VOLUNTEER DISCLOSURE STATEMENT. I also understand that the information, which I have provided, is subject to verification, which may include a criminal-history check. I further understand that if I am permitted to volunteer, I may be discharged for any misrepresentation or omission on this form or as a result of the verification process. This form must be updated every year. (Please Print):

First Name: \_\_\_\_\_ Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_ Gender: M / F  
(circle)

Address: \_\_\_\_\_

City/Province \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: Work: \_\_\_\_\_ Home: \_\_\_\_\_ Fax: \_\_\_\_\_

e-mail: \_\_\_\_\_

BCSA ID#: \_\_\_\_\_

Driver's Licence #: \_\_\_\_\_ DOB: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

If your surname has changed for any reason (i.e. marriage), please indicate previous name: \_\_\_\_\_

Number of years involved in soccer: \_\_\_\_\_ Position within Assoc. \_\_\_\_\_  
Coach / Manager / Referee / Volunteer

Does your job require a criminal record Check: Yes \_\_\_\_\_ / No \_\_\_\_\_

If yes, when: \_\_\_\_\_  
Month / Day / Year

A list of relevant offences is attached. If you can answer YES to one or more of these relevant offences, you are required to write, on a separate sheet of paper, the circumstances of the incident, with relevant dates, times and the results of the conviction, suspension or fine. When you hand in the Volunteer Disclosure Statement, please attach, if applicable, your written statement about the crime of violence and/or any crime against a person.

Have you ever been convicted of a crime of violence and / or any crime against a person? **YES / NO**  
(Circle one)

Have you ever been convicted, suspended or fined for driving while under the influence of drugs and / or alcohol? **YES / NO**  
(Circle one)

**SIGNATURE:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**The protection of Volunteers and Players is our top priority**